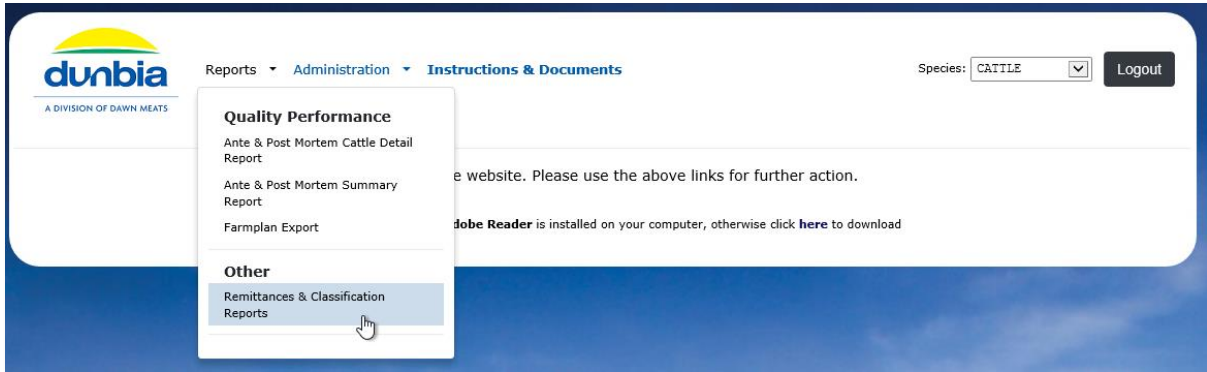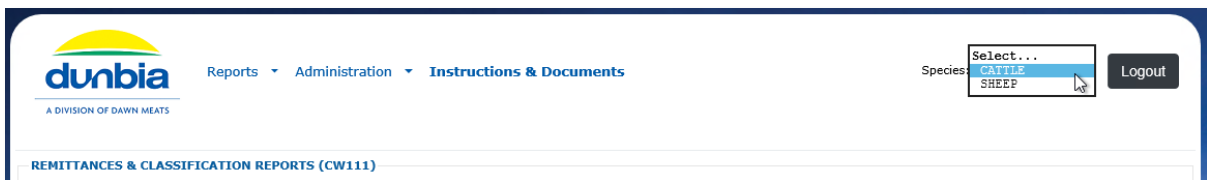## View Remittance/ Classifications

Important! Before you attempt to run any reports please ensure your internet browsing software is updated to the most recent version.
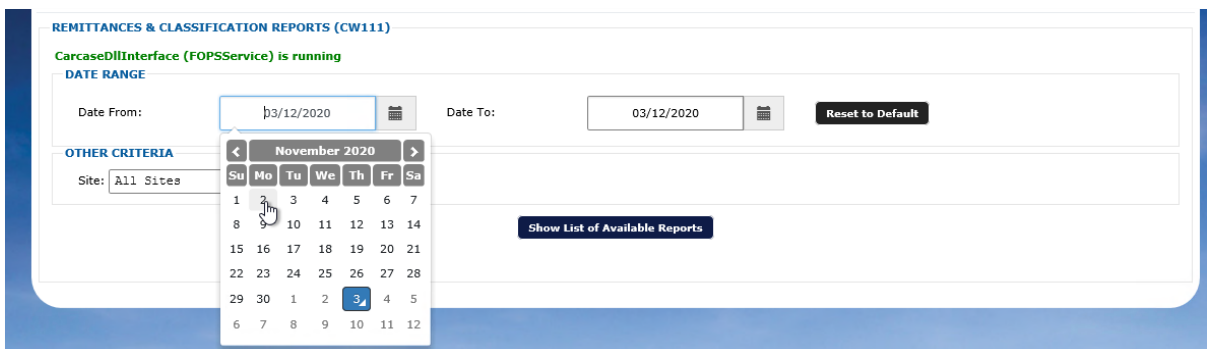
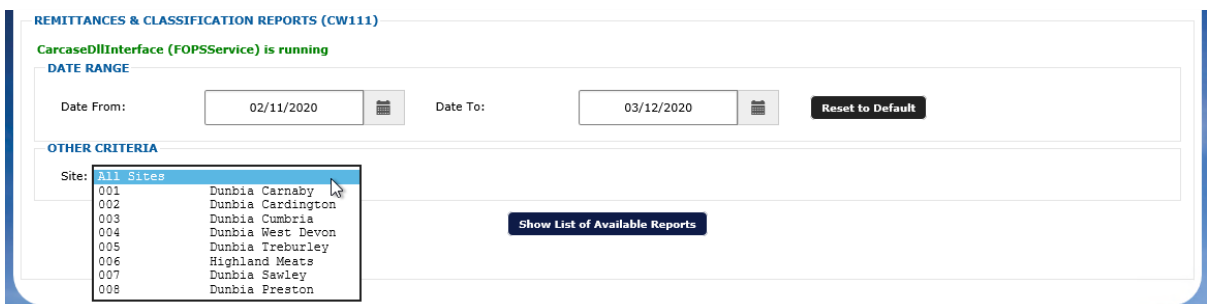1. Go to Reports > Remittances & Classification Reports.

2. Select the species of animal that you wish to view.

3. Enter the date range in the From and To fields. This works on slaughter dates, not delivery dates.

4. If required, you can pick which site you wish to view under Other Criteria. By default, it shows all sites.

5. Press Show List of Available Reports and every delivery within the date range will show up.

6. Click on **R** for the Remittance or **C** for the Classification of that lot. If the buttons are greyed out, then the report is not ready to view. The report will then open in a popup window which can then be printed if required.

Please note that your web browser may block popups preventing the report from running. Information on how to allow popups below.

Below explains what to do on the most used browsers you may be using:

Internet Explorer

A notification bar will appear at the bottom of the screen.

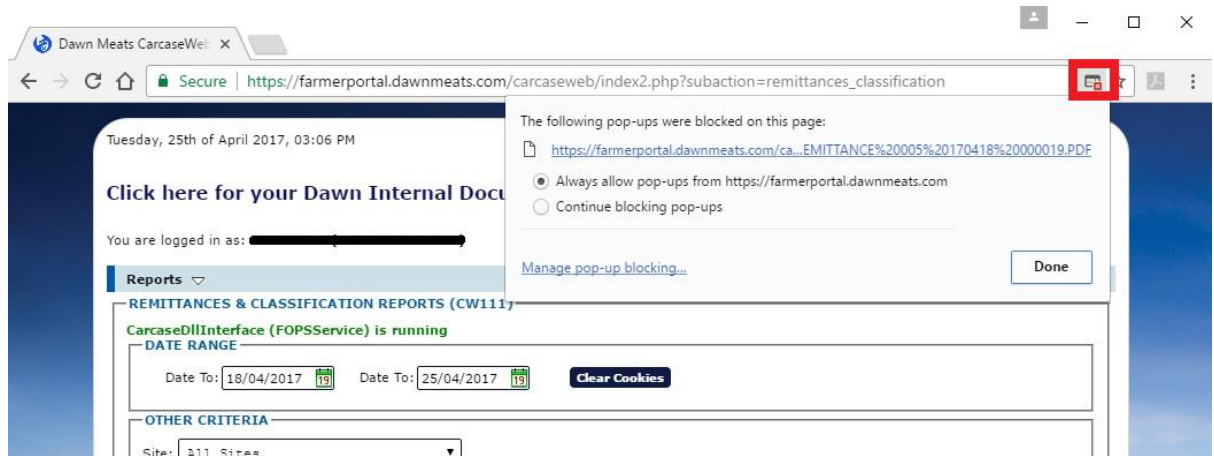Click on Options for this site > Always Allow.

Microsoft Edge

A notification bar will appear at the bottom of the screen. Click Always Allow.
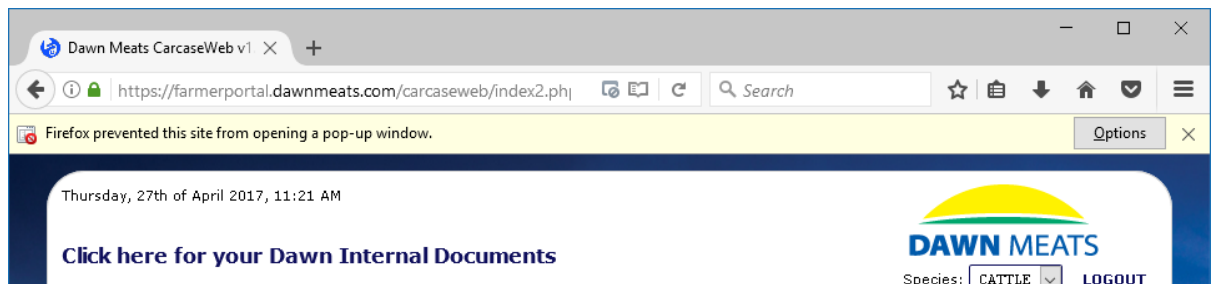
Google Chrome

A notification will show to the right of the address bar (highlighted in the picture with a red box). Click on the notification and select the Always allow option, then the Done button.

Mozilla Firefox

A notification bar will appear at the top of your screen.

Click on Options > Allow pop-ups for farmerportal.dawnmeats.com.